Onion River Community Gift Guidelines

Recognizing the many non-profit organizations that contribute numerous services to our communities in Vermont, the following guidelines should assist a non-profit in making a donation request for gifts. Generally, Onion River Sports will:

- Donate to charitable or non-profit organizations only, not individuals.
- Contribute to Vermont-based nonprofit organizations that serve needs and benefit the people living within ORS’s service area.
- Consider the severity of need, the level of funding available from other sources and the likelihood that the donation will help to bring about desired outcomes.

Generally, company policy, budget limitations and/or federal law prevent Onion River from providing support to:

- Multi year capital facility or endowment campaigns.
- National charities or their local affiliates.
- Special interest groups such as political, labor, religious, fraternal, veterans or lobbying organizations.
- Individuals, including scholarships or travel-related expenses.
- Organizations or projects focused outside Vermont or the United States.

Generally, organizations and activities meeting the established criteria will fall into the following categories:

- Healthcare, housing and Human Services programs
- Educational Programs
- Performing Arts and Cultural Activities
- Environmental and Preservation Programs

Onion River Sports will accept written requests only. When possible, organizations should include in the request:

- Amount of request and how fund will be used
- Statement of purpose of the organization
- Number and location of people served by the organization
- List of Board of Directors
- IRS 501(c)(3) non-profit qualification letter - if available.

Name of organization: __________________________________________ Date: ______________

Address: __________________________________________________________________________________________

Contact: __________________________________________ Phone: _________________________________

Purpose of request: (type of event) ______________________________________________________________________
____________________________________________________________________________________________________
____________________________________________________________________________________________________

Amount / type of request: (Please be specific)
____________________________________________________________________________________________________
____________________________________________________________________________________________________

Return to Talia Brooks  802-229-9409  20 Langdon Street  Montpelier VT 05602